

**Local Notice of Funding Opportunity**  
**2023 Knoxville-Knox County Continuum of Care**  
**With Timeline and Deadlines**  
**(TN-502)**

July 17, 2023

(Updated July 26, 2023)

The US Department of Housing and Urban Development (HUD) has released its 2023 Continuum of Care Notice of Funding Opportunity (CoC NOFO), which is a nation-wide competition for funding to support certain homelessness-related housing, services and other related resources. Cities and localized regions across the country form collaborative “Continuum of Care” bodies to facilitate coordinated applications for this funding. Knoxville and Knox County Tennessee have one such CoC body, in the form of the Knoxville-Knox County Homeless Coalition. The City of Knoxville’s Office on Homelessness has been designated as this CoC’s “Collaborative Applicant” for the purposes of directly coordinating the application submission process.

HUD’s 2023 CoC NOFO includes deadlines for submitting a collaborative application package as well as other procedural deadlines required to carry out the collaborative process prior to the final submission deadline. The Knoxville-Knox County CoC (TN-502) will seek to meet or exceed HUD’s required deadlines in order to carry out an open and fair application process. The Knoxville-Knox County CoC’s 2023 timeline will therefore include local deadlines that may occur **before** HUD’s required deadlines. Applicants seeking inclusion in the 2023 Knoxville-Knox County CoC Collaborative Application will be required to meet the local process timelines and deadlines. Those dates, along with information and requirements for participating in the CoC application process will be published on the City of Knoxville’s Office on Homelessness webpage ([www.knoxvilletn.gov/homelessness](http://www.knoxvilletn.gov/homelessness) - click on “Knoxville-Knox County Continuum of Care Info”), and will also be shared via email and other means of notice.

Anyone considering applying for these funds should first read HUD’s NOFO and accompanying rules and regulations for the CoC program and application. All potential applicants must refer to HUD’s CoC NOFO and related information to understand the programs, process, and to access the online application. These rules and regulations are very specific and fairly complicated. Do not wait until the last minute to review and understand these rules. Although the local Collaborative Applicant (listed below) is available to help with this process, ***it is the responsibility of each project applicant to review and fully understand these program rules and regulations.*** HUD’s info is available at <https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/>.

The 2023 CoC application for Knoxville-Knox County will consist of a number of applications to renew funding to continue existing activities, and may also include new applications to fund eligible activities as described below and in the HUD NOFO. Any funding awarded to those agency and program-specific applications as a result of this process will be awarded and contracted directly between HUD and the recipient agency. Those funds do not flow through the City of Knoxville’s budget. All applications potentially included in the Knoxville-Knox County collaborative application will be subject to a review and ranking process as required in the HUD NOFO.

**Knoxville/Knox County’s anticipated “Preliminary Pro Rata Need”: \$2,101,437.** This is the total funding amount that HUD anticipates could be sought for funding in Knoxville-Knox County, Tennessee. Of that, **\$1,561,329** is anticipated to be sought for renewal of current, existing CoC projects in Knoxville-Knox County, Tennessee.

Although most CoC funding is generally expected to be used to renew existing programs, there are some competitive opportunities to win funding for new programs. The details of how these opportunities are awarded can be found in HUD’s CoC regulations and in the 2023 HUD CoC funding announcement available at the link above. We have attempted to summarize those opportunities as they impact our local process here, with the understanding that HUD’s information is where the rules are set.

***Opportunities for potential new CoC funding for Knoxville-Knox County Tennessee in 2023:***

**a. CoC Bonus. Anticipated available funding amount: \$147,101.**

Applicants may seek funding for a new, eligible program. The funding amount is generated based on our local potential amount for renewal funding. CoC Bonus funding is highly competitive nation-wide, and is contingent on a number of factors, including our CoC’s overall application score, the new program application’s locally-ranked priority, and the eligibility and quality of the individual program application. Details on the eligible program categories are available in HUD’s 2023 CoC NOFO and CoC regulations. These eligible categories are summarized here.

- Permanent Supportive Housing (PH-PSH)
- Rapid Rehousing (PH-RRH)
- Combined Transitional Housing/Rapid Rehousing (TH/PH-RRH)
- Dedicated Homeless Management Information System (HMIS) for the purposes of establishing a comparable database that serves the specific requirements of a Domestic Violence (DV) program (See HUD NOFO for details)
- Social Services Only-Coordinated Entry (SSO-CE) – to address complications and challenges of serving various different populations.

**b. Domestic Violence Bonus. Anticipated available funding amount: \$210,144.**

Funding is specifically available to create new programs to address the needs of individuals and families who are victims of domestic violence. The funding amount is generated based on our local potential amount for renewal funding. CoC Domestic Violence Bonus funding is highly competitive nation-wide, and is contingent on a number of factors, including our CoC’s overall application score, the new program application’s locally-ranked priority, and the eligibility and quality of the individual program application. Details on the eligible program categories are available in HUD’s 2023 CoC NOFO and CoC regulations. These eligible categories are summarized here. Eligible categories:

- Rapid Rehousing (PH-RRH)
- Combined Transitional Housing/Rapid Rehousing (TH/PH-RRH)

- Social Services Only-Coordinated Entry (SSO-CE) – to address complications and challenges of serving the DV victim population.

***If interested in new opportunities, please contact the CoC’s Collaborative Applicant team (Michael Dunthorn - [mdunthorn@knoxvilletn.gov](mailto:mdunthorn@knoxvilletn.gov); Shawn Griffith [sgriffith@knoxvilletn.gov](mailto:sgriffith@knoxvilletn.gov); Erin Read [erin.read@knoxtnhousing.org](mailto:erin.read@knoxtnhousing.org)) as soon as possible.*** New funding is highly competitive and is not guaranteed. New applicants to CoC funding are encouraged to seek this funding, along with current partners experienced in the CoC process. While this process is competitive, it is also a collaboration at the local level. Inclusion of individual agencies’ applications in the Knoxville-Knox County CoC application package will be decided during the ranking process at the end of the local process. It is always possible that some applicants seeking funding ultimately may not be selected for inclusion in the final package, or will be ranked at the bottom of those that are included. We will work to carry out a fair process within the guidelines established by HUD, but inclusion and ranking position in the package submitted to HUD is not guaranteed, nor is funding from HUD guaranteed at the end of the process.

### ***Important Dates and Deadlines***

Although the intent is to adhere to the initially-announced timeline and deadlines, ***this CoC reserves the right to add to or make changes to those dates and times*** as may be needed to meet HUD requirements or to otherwise carry out a fair and open process. Such changes will be posted online and notices sent out as appropriate. ***It is the individual agency applicants’ responsibility to watch for notices and to check the website regularly to keep up with all deadlines and application process requirements.*** All project applicants are expected to meet all local deadlines for the CoC application process. Although the Collaborative Applicant does not seek to be capricious and arbitrary in conducting this process, a Project Applicant’s failure to meet a deadline in this process could result in a lower ranking or elimination from the application package altogether.

All Dates are in 2023

**July 31:** Any agency interested in seeking funding for CoC “Bonus” funding or the Domestic Violence “Bonus” funding must submit a written expression of intent to apply to Michael Dunthorn, Shawn Griffith and Erin Read at [mdunthorn@knoxvilletn.gov](mailto:mdunthorn@knoxvilletn.gov), [sgriffith@knoxvilletn.gov](mailto:sgriffith@knoxvilletn.gov) and [erin.read@knoxtnhousing.org](mailto:erin.read@knoxtnhousing.org) no later than 5 p.m. EDT on **Monday, July 31, 2023**. This requirement is to assure that the CoC is aware of all potential applicants, so that such applications can be considered as part of a fair and open ranking and review process for inclusion in the Collaborative Application as required by HUD.

**August 22:** Agency applications are due in e-snaps.

**August 22:** Applicant review questionnaires are due to the Collaborative Applicant.

**TBD:** Ranking and Review panel will convene to review agency applications and create a rank-order list of all accepted applications.

**On or before September 13:** Any applicants not accepted for inclusion in the Collaborative Application package will be notified in writing.

**On or before September 24:** Draft CoC application will be publicly posted online at [www.knoxvilletn.gov/homelessness](http://www.knoxvilletn.gov/homelessness) .

**September 26:** Knoxville-Knox County CoC intends to submit the final CoC application in e-snaps on or about this target date, ahead of HUD's September 28 deadline.

***Questions and Contact***

Any questions about this opportunity may be directed to the Collaborative Applicant team, Michael Dunthorn, Shawn Griffith and Erin Read. They can be reached at [mdunthorn@knoxvilletn.gov](mailto:mdunthorn@knoxvilletn.gov) and (865) 215-3103, or [sgriffith@knoxvilletn.gov](mailto:sgriffith@knoxvilletn.gov) and (865) 215-2866, or [erin.read@knoxtnhousing.org](mailto:erin.read@knoxtnhousing.org) and (865) 599-7475.